

Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Telephone : (01935) 382424
Website : www.yeovil.gov.uk



Amanda Card Chief Executive / Town Clerk

Date: July 2024
Your Ref:
Our Ref: Marketing Officer
Ask for: HR Dept
E-mail: HR@yeovil.gov.uk

Dear Candidate

Marketing Officer (Westlands Entertainment Venue)

Thank you for expressing an interest in applying for this post.

The candidate pack is enclosed. This includes the job description and the person specification. Applications can be made by completing and submitting an application form via e-mail: HR@yeovil.gov.uk or to the address above.

Please note that the closing date for applications Monday 5th August 2024 at noon. If you do not hear anything by Friday 23rd August 2024, you may assume that you have not been invited for interview. Please be aware that if you are shortlisted, you will be asked to bring along copies of your original certificates demonstrating your qualifications.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Amanda Card', written over a horizontal line.

Amanda Card
Chief Executive /Town Clerk FCPFA, PSLCC, BA (Hons), BSc (Open)