



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor: Cllr A Kendall,
Chief Executive / Town Clerk: Amanda Card BA (Hons), FCPFA, BSc (Open)
T-01935 382424, W - www.yeovil.gov.uk
E-mail Town.Clerk@yeovil.gov.uk

**Minutes of the hybrid meeting of the Infrastructure (Property & Assets) Committee
11th March 2025 at 7.00pm held by video-conference using Zoom meeting software;
and in the Town House, 19 Union Street, Yeovil BA20 1PQ.**

Present (in person): Cllrs R Stickland (Chair); K Gill; A Kendall; T Lock; J Lowery; E Potts-Jones; A Richards; A Soughton and H Stonier.

In Attendance (in person): A Card (Chief Executive / Town Clerk); and H Ferdinand (Deputy Town Clerk).

There was one member of the press present virtually.

Public Comment

There was no public comment.

7:00pm – The meeting commenced.

11/208 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies for absence were received from Cllrs T Casey (unwell) and W Read (unwell).

RESOLVED: to accept the apologies with the reasons given.

11/209 DECLARATIONS OF INTEREST

Cllr J Lowery declared a personal interest in agenda item 11/213 – Motion received from Cllr K Gill, 11/218 – Urgent Business: Westlands Car Park Lighting and 11/219 – Westlands Gas Sub-meters as her daughter is an employee of Westlands Entertainment Venue.

Cllr R Stickland declared a personal interest in agenda item 11/212 – Motion received from Cllr A Kendall as the item was also discussed at Yeovil Without Parish Council.

11/210 MINUTES

The Committee confirmed as a correct record the Minutes of the meetings held on 7th January 2025.

RESOLVED: that the Minutes of the meetings held on 7th January 2025 to be agreed and signed by the Chair as a correct record.

11/211 DEFIBRILLATOR UPDATE

The Committee considered the report of the Chief Executive/Town Clerk. The defibrillators have now been accessed 81 times.

The Chief Executive/Town Clerk commented that now that contract details were on the back of the defibrillators, that it was now easier for either the person who had taken the defibrillator or the Ambulance Service to contact the Town Council to return it.

RESOLVED: to note the report.

11/212 MOTION FROM CLLR A KENDALL

The Committee considered the motion received from Cllr A Kendall regarding bleed kits.

The Committee supported the motion and discussed how awareness of the bleed kits could be raised.

The Chief Executive/Town Clerk informed the Committee that she had been approached by Yeovil Without Parish Council about a joint procurement process so that there would be greater bargaining power. Inviting other parishes into the initiative was also discussed.

RESOLVED: (1) to note the motion; (2) to delegate to the Chief Executive/Town Clerk to action the purchase; and installation of bleed kits to on all defibrillators; and that future installations of defibrillators be accompanied with bleed kits; (3) that the bleed kits be funded from the Defibrillator budget; and (4) that the Defibrillator budget line be renamed "Defibrillator and Bleed Kit".

11/213 MOTION FROM CLLR K GILL

The Committee considered the motion received from Cllr K Gill regarding signage and websites reflecting the services that Yeovil Town Council provide.

RESOLVED: (1) to note the motion; and (2) to obtain and display new signage at all Yeovil Town Council services.

11/214 FREE CHRISTMAS PARKING

It was agreed that this item would be deferred pending the outcome of the Car Park consultation at Somerset Council.

11/215 FLAGPOLE

The Committee considered the report of the Chief Executive/Town Clerk concerning the damage to the flagpole at Town House.

A replacement flagpole will be purchased and installed.

RESOLVED: to note the report.

11/216 BUDGET MONITORING REPORT FOR THE PERIOD ENDING 28TH FEBRUARY 2025 (MONTH 1 – 11)

The Committee considered the budget monitoring report for the period ending 28th February 2025.

RESOLVED: to note the predicted underspend of £25,128.

7:31pm – The member of the press left the meeting and did not return.

11/217 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 11/218 and 11/219 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

11/218 URGENT BUSINESS: WESTLANDS CAR PARK LIGHTING (COMMERCIAL IN CONFIDENCE)

The Committee considered the report of the Deputy Town Clerk (HF) regarding the car park lighting at Westlands Entertainment Venue

RESOLVED: to note the report.

11/219 WESTLANDS GAS SUB-METERS (COMMERCIAL IN CONFIDENCE)

The Committee considered the report of the Deputy Town Clerk (HF) regarding installing gas sub-meters at Westlands Entertainment Venue.

RESOLVED: (1) to note the report; (2) to agree to install gas sub-meters at Westlands Entertainment Venue; and (3) to delegate to the Chief Executive/Town Clerk in consultation with the Chair, to instruct the company providing the quotation providing best value.

The meeting closed at 7:44pm.

Signed:

Dated: