



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor: Cllr A Kendall,
Chief Executive / Town Clerk: Amanda Card BA (Hons), FCPFA, BSc (Open)
T-01935 382424, W - www.yeovil.gov.uk
E-mail Town.Clerk@yeovil.gov.uk

**Minutes of the hybrid meeting of the Infrastructure (Property & Assets) Committee
12th November 2024 at 7.00pm held by video-conference using Zoom meeting
software; and in the Town House, 19 Union Street, Yeovil BA20 1PQ.**

Present (in person): Cllrs R Stickland (Chair); T Casey; K Gill; A Kendall; T Lock; J Lowery;
E Potts-Jones; W Read; A Richards; A Soughton and H Stonier.

In Attendance (in person): Sergeant Josh Rutter (Avon and Somerset Police); A Card (Chief
Executive / Town Clerk); and H Ferdinand (Deputy Town Clerk).

There were seven members of the public present in person, and one member of the press
present virtually.

Public Comment

Sergeant Josh Rutter attended the meeting and gave an update regarding the Yeovil
Neighbourhood team. The team had been present in the town centre that day and had
arrested a male who was begging aggressively and issued a Criminal Behaviour Order. He
informed the Committee that the Neighbourhood Team had increased to 7 PC's and that
although there was a recruitment freeze for PCSO's, seven PCSO's remained within the
team.

The Councillors raised some queries with Sergeant Rutter who responded accordingly.

The Chair referred to a previous meeting (held on 4th October 2022) where Inspector Rachel
Clark and Sergeant Dan Crawford attended the meeting and gave some assurances
regarding statistics. He requested an update to this.

Cllr A Richards announced that he was recording the meeting for his personal benefit.

The Chair informed the public who had attended to speak about agenda item 11/194 –
Hackney Carriage Ranks that he would suspend Standing Orders at that agenda item for
them to speak at that time.

The Chair thanked the Officers for the organisation of the Remembrance Sunday event.

7:17pm – The meeting commenced.

11/186 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

All Committee members were in attendance.

11/187 DECLARATIONS OF INTEREST

Cllr J Lowery declared a personal interest in agenda item 11/190 – Telephone Box Request in that she was a representative for the Council on Westfield Community Association.

Cllr W Read declared a personal interest in agenda item 11/190 – Telephone Box Request in that he sat on the Westfield Community Association.

Cllr T Lock declared a personal interest in agenda item 11/194 – Hackney Carriage Ranks in that he was a member of the Licencing Committee at Somerset Council.

Cllr A Soughton declared a personal interest in agenda item 11/194 – Hackney Carriage Ranks in that he was a member of the Licencing Committee at Somerset Council.

11/188 MINUTES

The Committee confirmed as a correct record the Minutes of the meetings held on 10th September 2024.

RESOLVED: that the Minutes of the meetings held on 10th September 2024 to be agreed and signed by the Chair as a correct record.

11/189 DEFIBRILLATOR UPDATE

The Town Clerk announced that the 16th defibrillator situated at the Bell Inn on Preston Road went live on 15th October 2024. The defibrillators have now been accessed 65 times.

RESOLVED: to note the report.

11/190 COMMUNITY AMBASSADORS

The Chief Executive / Town Clerk presented the report of the Community Ambassador. She informed the Committee that there was a vacancy, and she would be looking to recruit shortly.

RESOLVED: to note the report.

11/191 PEDESTRIAN CROSSING REQUEST AT KINGSTON / HIGHER KINGSTON

The Committee considered the report of the Deputy Town Clerk (HF) providing an update to the pedestrian crossing request that had been considered at the May meeting of this Committee.

RESOLVED: to note the report.

11/192 TELEPHONE BOX REQUEST

The Committee considered the request from Westfield Community Association regarding use of the redundant telephone box at Stiby Road.

At this point, Cllr A Kendall declared an interest in this agenda item, as he sat on Westfield Community Association.

Councillors discussed how they would like to see the telephone box put to use. A discussion was held regarding the mechanism to transfer the telephone box.

RESOLVED: to transfer the telephone box, along with the risks and responsibilities to Westfield Community Association for a nominal fee of £1.

11/193 SPEED INDICATOR DECIVE REQUEST

The Committee considered the request for a Speed Indicator Device on Preston Grove.

Clarity was given on the lay out of the road, which already had traffic calming measures in place, and was limited to 20 mph. It was highlighted that the road layout and the way that cars were parked could make it difficult to install a speed indicator device.

RESOLVED: to respond to the individual requesting the speed indicator device with the suggestion that the residents implement a Community Speed Watch scheme.

11/194 HACKNEY CARRIAGE RANKS

Somerset Council have asked that Yeovil Town Council be consulted about the movement of Hackney Carriage ranks in Yeovil Town Centre.

Information had previously been circulated to Councillors for them to consider.

The Chair suspended Standing Orders for the members of the public to speak on this item.

The members of the public spoke on this agenda item.

The Chair reinstated Standing Orders.

RESOLVED: (1) to recommend to Somerset Council to retain the South Street rank subject to further monitoring and annual review of safety; and (2) to recommend to Somerset Council to retain the Hendford rank subject to further monitoring and annual review of safety.

8:04pm – the seven members of the public left the meeting and did not return.

8:05 pm – Cllr J Lowery left the meeting.

11/195 MILFORD HALL CHARGES

The Committee considered the report of the Chief Executive / Town Clerk regarding Milford Hall Charges.

8:06pm – Cllr J Lowery returned to the meeting

Some Councillors commented that they were encouraged that the costs had reduced and that the income had increased, which meant that the subsidy from the Council had also reduced.

RESOLVED: (1) to note the report; (2) to agree to the proposed charges shown within the report with effect from 1st April 2025; and (3) to recommend to Finance and Policy Executive those charges.

11/196 BUDGET SETTING 2025/26

The Chief Executive / Town Clerk presented the draft budget to the Committee. She stated that work was still be carried out to fine-tune the budget.

The Committee considered the draft budget.

8:34pm – Cllr W Read left the room.

8:36pm – Cllr W Read returned to the room.

8:38pm – The member of the press left the meeting and did not return.

RESOLVED: (1) recommend to Finance and Policy Executive the draft budget for 2025/26 (acknowledging that there would be some adjustments); and (2) that the Chief Executive distribute further information regarding the Monmouth Hall reserve.

The meeting closed at 8:40pm.

Signed:

Dated: