



# Yeovil Town Council

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**Minutes of the hybrid meeting of the Promotions and Activities Committee held on Tuesday 17<sup>th</sup> September 2024 at 7.00pm in the Town House, 19 Union Street, Yeovil BA20 1PQ; and by video-conference using Zoom meeting software.**

**Committee Members Present (in person):** Cllrs D Woan (Chair); K Gill; A Kendall; J Lock; T Lock; G Oakes; and R White.

**Members Also Present:** Cllrs A Soughton (Westlands Ward) and Cllr A Wilkes (Abbey Manor South Ward).

**Members Also Present (virtually):** Cllr A Richards (Wyndham Ward).

**In Attendance (in person):** A Card (CEO/Town Clerk) and S Freemantle (Deputy Town Clerk).

**Public Comment.** There were no members of the public and one member of the press present.

The member of the press addressed the Committee requesting that Radio Ninesprings be given the opportunity to tender for providing the PA/live bands/compere role at the Yeovil Christmas Lights Switch-on and to broadcast live from the event.

**7.10pm** – Meeting Commenced

## **11/154. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Apologies for absence (*LGA 1972 s85(1)*) were received from Cllrs T Casey (conflicting engagement); E Hopkins (work commitment); and J Lowery (personal reasons).

**RESOLVED:** to accept the apologies with the reasons given.

## **11/155. DECLARATIONS OF INTEREST**

There were no declarations of interest at this stage.

### **11/156. MINUTES OF LAST MEETING**

The Committee approved as a correct record the Minutes of the previous meetings held on 12<sup>th</sup> March, 14<sup>th</sup> May and 17<sup>th</sup> June 2024.

**RESOLVED:** that the Minutes of the meetings of the Promotions and Activities Committee held on 12<sup>th</sup> March, 14<sup>th</sup> May and 17<sup>th</sup> June 2024 be signed by the Chairman as a correct record.

### **11/157. EVENT FOR VE-DAY COMMEMORATION 8<sup>TH</sup> MAY 2025**

The Committee considered the report by the Deputy Town Clerk and the format of an appropriate event was discussed. It was also queried whether there would be an event at the war memorial and it was agreed that the Royal British Legion would be contacted.

**RESOLVED:** (1) that the report be noted; (2) that a beacon lighting ceremony be arranged to commemorate VE-DAY 80; (3) that neighbouring parishes be asked to contribute to the event; (4) that it be requested that a beacon also be lit at the top of Wyndham Hill; (5) that a budget of £4,000 be referred to the Policy, Resources and Finance Committee as part of budget setting; and (6) that an event to commemorate VE Day be arranged every year and that provision for this be made in future budgets.

### **11/158. SUPER SATURDAY PLANS**

The Committee considered the report by the Deputy Town Clerk.

**RESOLVED:** that the report be noted.

### **11/159. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** to exclude the press and public from the remainder of the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity of agenda items 11/160 and 11/161 would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

### **11/160. WESTLANDS PANTOMIME – CONFIDENTIAL**

The Committee considered the confidential report by the Town Clerk and the Director of Culture, Events and Promotions.

**RESOLVED:** (1) that the report be noted; (2) that the purchase of the illuminated portals and turrets be agreed; (3) that it be agreed to finance the purchase and build in year one

from the remaining budget; and (4) to recommend to the Policy, Resources and Finance Committee the method to finance the expenditure.

**11/161. CHRISTMAS LIGHTS – CONFIDENTIAL**

**RESOLVED**

The Committee considered the confidential report by the Deputy Town Clerk.

- (1) that the organisers of the Christmas Lights Switch-on event, Love Yeovil, be asked to hold the event in St John’s Churchyard.
- (2) that the organisers of the Christmas Lights Switch-on event, Love Yeovil, be asked to consider the offer from Radio Ninesprings to provide services at the event.
- (3) that the quote received for the repairs to the electrical points for the Christmas Lights connection be approved and that the work be carried out as quickly as possible.

The meeting closed at 8.54pm.

Signed: ..... (Chairman)

Date: .....