

YEoViL SUPER SaTURDay

SATURDAY 21st SEPTEMBER 2024

This form requests the information needed to allocate pitches in St John's Churchyard for Super Saturday. If you would like a pitch, please complete this form and return it to **Yeovil Town Council, Town House, 19 Union Street, Yeovil, BA20 1PQ**, or email it to **sally.freemantle@yeovil.gov.uk**

Surname		
First Name		
Address		
	Postcode	
Telephone	Home/Work	
	Mobile	
Email		

Is the applicant over the age of 18 years? Yes No (please tick)

Organisation Name (if different):.....

Nature of Promotion/Activity

Promotion:

Activity:

If you are a registered charity, please provide your charity number:

.....

Pitches

Please bring your own gazebo/table/chairs if required.
Pitch size 3m x 3m.

Number of pitches applied for:

The attached terms and conditions apply.

Please note; this pitch application does not provide any authorisation to trade. Applications to trade must be discussed with the Town Council in advance of the event.

Signature: Date:.....

Please ensure the following is attached:

Public Liability Insurance (see clause 13 of Terms and Conditions)

FOR OFFICE USE ONLY

*Public Liability Insurance Certificate
copy attached*

Date of PLI Renewal: _____

Date: _____

YEOVIL SUPER SATURDAY
TERMS AND CONDITIONS OF HOLDING A STALL FOR PROMOTION/ACTIVITY

1. Promotion/activity must commence by 10.00am on the market day and will continue until 4.00pm.
2. Vehicles must be unloaded and removed from event site by 10.00am and may not be brought into the event site again until after 4.00pm.
3. On the event day, the stallholder must ensure that the stall is maintained having regard to the safety of the general public and the promoter must allow regular inspection by the Town Council representative and carry out any alteration required. Heavily laden stalls must be provided with load spreading feet to protect the surface of the market area.
4. The stall and/or goods must be kept within the confines of the pitch and all gangways must be kept clear.
5. Promoters must ensure that the area around their stall is kept clear of litter/leaflets from the stall and must take their litter home for disposal.
6. Advertising noise levels such as shouting, loudspeakers, recordings, the playing of radios or any other noise must be strictly controlled and kept to a minimum.
7. If the promoter is unable to attend the event he/she must advise Yeovil Town Council, Town House, 19 Union Street, Yeovil, BA20 1PQ (Tel No: 01935 382424 between the hours of 8.30am and 4.00pm) or 07487 745817 **in advance**.
8. The site allocated will be available to the promoter only for promotion/activity in the type of promotion/activity specified in his/her application form.
9. The promoter may not sub-let or otherwise attempt to dispose of the pitch allocated.
10. The Council shall not be responsible for any loss, damage or injury caused to any person because of the condition or construction of any stall or by the equipment or goods placed on or around the pitch.
11. Any charges for stalls are payable in advance to Yeovil Town Council.
12. Promoters must not make available items which are likely to encourage a breach of the law or are illegal. If there are any grey areas in this respect the decision of the Town Council is final.
13. The promoter must hold a valid insurance policy for public liability for claims up to £5,000,000 and produce evidence of such a policy being in force and that the premiums have been paid must be supplied to the Town Council 14 days in advance of the event (i.e by 7th September 2024).
14. The Deputy Town Clerk is the Council's representative on the day of the event and enquiries or complaints should be referred to him/her.

EVENT ABANDONMENT

The Town Council decides whether it is viable to hold a market taking into consideration weather conditions, permit safe practice in erection of stalls, canopies, or any danger to the general public. (Very strong winds, blizzards, snow, ice, gas leaks, bomb threats, etc) during setting up between 8.00am – 10.00am or at any other time of the event day if conditions worsen.

If the event is abandoned due to a 'road works', bomb threats or other reason the Town Council representative will direct the event to be relocated to an alternative location subject to consultation with relevant parties or cancel the event if no alternative location can be found.