

# Yeovil Town Council



Town House  
19 Union Street  
Yeovil  
Somerset  
BA20 1PQ

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## Yeovil Town Council (Informal Meeting)

Tuesday 2<sup>nd</sup> November 2021

7:30pm

Virtual Meeting using Zoom meeting software

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Any members of the public wishing to make comments at Public Comments need to email [ytic@yeovil.gov.uk](mailto:ytic@yeovil.gov.uk) by 9:00am on Tuesday 2<sup>nd</sup> November 2021.

For further information on the items to be discussed, please contact [town.clerk@yeovil.gov.uk](mailto:town.clerk@yeovil.gov.uk).



Amanda Card, Town Clerk  
27<sup>th</sup> October 2021

This information is also available on our website: [www.yeovil.gov.uk](http://www.yeovil.gov.uk)

Yeovil Town Council (Informal Meeting)

## **Members of Yeovil Town Council are summoned to attend:**

Evie Potts-Jones – Mayor of Yeovil Town

Andy Kendall – Deputy Mayor of Yeovil Town

Jade Dash

Tony Lock

Nigel Gage

Jane Lowery

Karl Gill

Sarah Lowery

Peter Gubbins

Graham Oakes

David Gubbins

Wes Read

Emma-Jayne Hopkins

David Recardo

Gordon Hunting

Ashley Richards

Kaysar Hussain

Andy Soughton

Terry Ledlie

Roy Spinner

Mike Lock

Rob Stickland

Pauline Lock

Vacancy

### **Public Comments at meetings**

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chair who will instruct those taking a recording or filming to cease doing so while they speak.

## **Equality Act 2010**

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

## **Recording of Council Meetings**

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at [www.yeovil.gov.uk](http://www.yeovil.gov.uk). This permission does not extend to private meetings or parts of meetings which are not open to the public.

**Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for prayers.**

## **A G E N D A**

Natasha Rand and Zoe Li from Yeovil Art Space will give a presentation regarding their work. They will provide a summary of their commissions to date and future projects in action that will impact on Yeovil Town centre and outreach work. They will explain how the power of creativity as a communication tool can benefit collaboration of community engagement with all, and the importance of high-quality delivery and impact.

### **Public Comment (15 Minutes)**

#### **10/195 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

#### **10/196 DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

#### **10/197 MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING**

To confirm as a correct record the Minutes of the previous Town Council Meeting held on 7<sup>th</sup> September 2021.

#### **10/198 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS**

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 3 to 5.

#### **10/199 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS**

To note the meetings of each Committee, any resolutions and recommendations contained therein to be ratified at a future meeting of Town Council.

**Planning Committee** – 20<sup>th</sup> September 2021/27<sup>th</sup> September 2021/18<sup>th</sup> October 2021.

Presented by Cllr Evie Pott-Jones / Gordon Hunting

**Promotions and Activities Committee** –14<sup>th</sup> September 2021.

Presented by Cllr Sarah Lowery

**Grounds and General Maintenance Committee** – 13<sup>th</sup> September 2021.

Presented by Cllr Royston Spinner

**Buildings and Civic Matters Committee** – 21<sup>st</sup> September 2021.

Presented by Cllr Rob Stickland

**Policy, Resources and Finance Committee** – 28<sup>th</sup> September 2021.

Presented by Cllr Graham Oakes

## **10/200 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

Members who represent the Town Council on outside bodies should take this opportunity to report on any matters of interest.

- **Yeovil Crematorium and Cemetery Committee** – 13<sup>th</sup> September 2021  
(minutes previously circulated)

## **10/201 CORRESPONDENCE**

To consider any correspondence.

## **10/202 FORWARD PLAN**

The Forward Plan (attached at page 6) lists the items due to be discussed and the decisions due to be made by Yeovil Town Council.

The timings given are indicative and occasionally may be rescheduled and new items added as required.

It is **RECOMMENDED** that Yeovil Town Council approve the Forward Plan.

**Public Comment (15 Minutes)**

**List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Evie Potts-Jones and the Deputy Mayor of Yeovil, Councillor Andy Kendall from 5 October to 7 December 2021.**

<b><u>October Engagements</u></b>
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Yeovil Rugby Club first home game of the season
- The Mayor of Yeovil, Councillor Evie Potts-Jones Opened the new Yeovil Foyer, Mind in Somerset
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Buckler's Mead Academy Open Evening
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Yeovil Chamber Business Awards
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended Chard Carnival and Procession
- The Mayor of Yeovil, Councillor Evie Potts-Jones was interviewed by Steve Calis for his podcast show
- The Mayor of Yeovil, Councillor Evie Potts-Jones and the Deputy Mayor of Yeovil, Councillor Andy Kendall attended the Unveiling of the Cow & Apple Defibrillator with Councillors and the Town Clerk
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Yeovil Library's Black History month event
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Opening of Len Copland's Gallery at the Innovation Centre
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended Birchfield Community Primary School, tree planting Ecology project
- The Mayor of Yeovil, Councillor Evie Potts-Jones supported the Slimming World Yeovil, Sponsored walk
- The Mayor of Yeovil, Councillor Evie Potts-Jones welcomed the HRH The Princess Royal to Fairmead School to open their new buildings

- The Mayor of Yeovil, Councillor Evie Potts-Jones supported charity events at the Railway Hotel raising funds for both of her charities

- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Official Opening of the newly refurbished Cake Box Bakery

- The Mayor of Yeovil, Councillor Evie Potts-Jones hosted her Annual Clergy Tea

### **November Engagements**

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Official Opening of the new McDonalds, Flushing Meadows, Yeovil

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Yeovil Indian Association and Friends Diwali Celebration

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Able2achieve Geranium Trust Tree Planting

- The Mayor of Yeovil, Councillor Evie Potts-Jones will meet the '2BU' group at the Gateway

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the service at the War Memorial to mark Armistice Day

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Christmas Light Switch On

- The Mayor of Yeovil, Councillor Evie Potts-Jones will lead the Civic Parade to the War Memorial for the wreath laying ceremony. Then she will lead the Civic Parade onto St Johns Church for the Remembrance Day service

- The Mayor of Yeovil, Councillor Evie Potts-Jones and Deputy Mayor of Yeovil, Councillor Andy Kendall will attend the Good Fellowship Annual Christmas Lunch

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Somerset County Council Chair Awards

- The Mayor of Yeovil, Councillor Evie Potts-Jones will host her Charity Ball at Westlands Entertainment Venue

- The Mayor of Yeovil, Councillor Evie Potts-Jones will host the Mayor's Charity Ball at Westland Entertainment Venue

## **December Engagements**

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Knoll Nursing Home Christmas Coffee Morning
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Yeovil College Graduation Ceremony
- The Mayor of Yeovil, Councillor Evie Potts-Jones will host a Charity Family Bingo evening raising funds for both of her charities
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Love Yeovil Lantern Parade
- The Mayor of Yeovil, Councillor Evie Potts-Jones will co-host a Carol Service at St Michael's Church



## 10/202 FORWARD PLAN

Please note:

- That until further notice, meetings of the Town Council are informal.

<b>Date</b>	<b>Item</b>
7 <sup>th</sup> December 2021	Presentation from Dr Carlton Brand - Unitary Reports and Recommendations from Council's Committees Planning – 15 <sup>th</sup> November 2021 Grounds & General Maintenance – 8 <sup>th</sup> November 2021 Promotions & Activities – 9 <sup>th</sup> November 2021 Buildings & Civic Matters – 16 <sup>th</sup> November 2021 Policy, Resources & Finance – 23 <sup>th</sup> November 2021
1 <sup>st</sup> February 2022	Reports and Recommendations from Council's Committees: <ul style="list-style-type: none"><li>• Planning – 13<sup>th</sup> December 2021 / 17<sup>th</sup> January 2022</li><li>• Grounds &amp; General Maintenance – 10<sup>th</sup> January 2022</li><li>• Promotions &amp; Activities – 11<sup>th</sup> January 2022</li><li>• Buildings &amp; Civic Matters – 18<sup>th</sup> January 2022</li><li>• Policy, Resources &amp; Finance – 25<sup>th</sup> January 2022</li></ul>
2 <sup>nd</sup> March 2022	Reserve Date
6 <sup>th</sup> April 2021	Reports and Recommendations from Council's Committees: <ul style="list-style-type: none"><li>• Planning – 14<sup>th</sup> February 2022 / 14<sup>th</sup> March 2022</li><li>• Grounds &amp; General Maintenance – 7<sup>th</sup> March 2022</li><li>• Promotions &amp; Activities – 8<sup>th</sup> March 2022</li><li>• Buildings &amp; Civic Matters – 15<sup>th</sup> March 2022</li><li>• Policy, Resources &amp; Finance – 29<sup>th</sup> March 2022</li></ul>

Members have requested presentations from:

- South Somerset District Council – CCTV
- Ambulance Service
- Fire Brigade

We are awaiting responses from these organisations.