



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Yeovil Town Council (Informal Meeting)

Yeovil Town Council (Informal Meeting)

Tuesday 7th December 2021

7:30pm

Virtual Meeting using Zoom meeting software

Any members of the public wishing to make comments at Public Comments need to email ytic@yeovil.gov.uk by 9:00am on Tuesday 7th December 2021.

For further information on the items to be discussed, please contact town.clerk@yeovil.gov.uk.

Amanda Card, Town Clerk

1st December 2021

This information is also available on our website: www.yeovil.gov.uk

Members of Yeovil Town Council are summoned to attend:

Evie Potts-Jones – Mayor of Yeovil Town

Andy Kendall – Deputy Mayor of Yeovil Town

Jade Dash

Tony Lock

Nigel Gage

Jane Lowery

Karl Gill

Sarah Lowery

Peter Gubbins

Graham Oakes

David Gubbins

Wes Read

Emma-Jayne Hopkins

David Recardo

Gordon Hunting

Ashley Richards

Kaysar Hussain

Andy Soughton

Terry Ledlie

Roy Spinner

Mike Lock

Rob Stickland

Pauline Lock

Vacancy

Public Comments at meetings

Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chair who will instruct those taking a recording or filming to cease doing so while they speak.

Equality Act 2010

The general public sector equality duty places an obligation on a wide range of public bodies (including town and parish councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Disability	Religion or Belief
Gender Reassignment	Sex
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

Any member of the public wishing to record or film proceedings must let the Chair of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. Please refer to our Policy on audio/visual recording and photography at Council meetings at www.yeovil.gov.uk. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Prior to the start of the meeting, Members are invited to join the Mayor's Chaplain in the Council Chamber for prayers.

A G E N D A

Dr Carlton Brand, the Programme Director for the Unitary Council will give a presentation regarding the Unitary Council.

Public Comment (15 Minutes)

10/203 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

10/204 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

10/205 MINUTES OF THE PREVIOUS TOWN COUNCIL MEETING

To confirm as a correct record the Minutes of the previous Town Council Meeting held on 2nd November 2021.

10/206 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

To note the Mayor and Deputy Mayor's recent and forthcoming engagements as attached at pages 3 to 4.

10/207 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

To note the meetings of each Committee, any resolutions and recommendations contained therein to be ratified at a future meeting of Town Council.

Planning Committee – 15th November 2021.

This meeting was cancelled due to insufficient planning applications.

Promotions and Activities Committee –9th November 2021.

Presented by Cllr David Recardo

Grounds and General Maintenance Committee – 8th November 2021.

Presented by Cllr Royston Spinner

Buildings and Civic Matters Committee – 16th November 2021.

Presented by Cllr Rob Stickland

Policy, Resources and Finance Committee – 23rd November 2021.

Presented by Cllr Graham Oakes

10/208 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Members who represent the Town Council on outside bodies should take this opportunity to report on any matters of interest.

10/209 DRAFT BUDGET 2022/23

Members to approve the Budget for the financial year 2022/23 recommended by the Policy, Resources and Finance Committee on 23rd November 2021 (subject to receiving the tax base from South Somerset District Council for 2022/23; and Crematorium and Cemetery Committee final budget) as attached at pages 5 to 10. *Account & Audit Regulations 2015*

If Members have any questions regarding the Draft Budget for 2022/23, please contact Amanda Card, Town Clerk prior to the meeting.

10/210 FORWARD PLAN

The Forward Plan (attached at page 11) lists the items due to be discussed and the decisions due to be made by Yeovil Town Council.

The timings given are indicative and occasionally may be rescheduled and new items added as required.

It is **RECOMMENDED** that Yeovil Town Council approve the Forward Plan.

Public Comment (15 Minutes)

List of Engagements attended/to be attended by the Mayor of Yeovil, Councillor Evie Potts-Jones and the Deputy Mayor of Yeovil, Councillor Andy Kendall from 2 November 2021 to 1 February 2022.

<u>November Engagements</u>
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Official Opening of the new McDonalds, Flushing Meadows, Yeovil
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Community Event at St Peters Church
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Yeovil Indian Association and Friends Diwali Celebration
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Able2achieve Geranium Trust Tree Planting
- The Mayor of Yeovil, Councillor Evie Potts-Jones met the '2BU' group at the Gateway
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the service at the War Memorial to mark Armistice Day
- The Mayor of Yeovil, Councillor Evie Potts-Jones met with the Infinity Martial Arts and Michal Venom Page
- The Mayor of Yeovil, Councillor Evie Potts-Jones led the Civic Parade to the War Memorial for the wreath laying ceremony. She then led the Civic Parade onto St Johns Church for the Remembrance Day service
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Christmas Light Switch On
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Black Friday event at Altered Images
- The Mayor of Yeovil, Councillor Evie Potts-Jones and Deputy Mayor of Yeovil, Councillor Andy Kendall attended the Good Fellowship Annual Christmas Lunch
- The Mayor of Yeovil, Councillor Evie Potts-Jones hosted her Charity Ball at Westlands Entertainment Venue

December Engagements

- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Opening of the new Italian Restaurant in Westminster Street
- The Mayor of Yeovil, Councillor Evie Potts-Jones met with Able2Achieve to give them a greater understanding of how the Town Council operates
- The Mayor of Yeovil, Councillor Evie Potts-Jones attended the Gala Opening night at the Octagon watching the Mother Goose production
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Knoll Nursing Home Christmas Coffee Morning
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Yeovil College Graduation Ceremony
- The Mayor of Yeovil, Councillor Evie Potts-Jones will host a Charity Family Bingo evening raising funds for both of her charities
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend Cooksons Court Christmas Party
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Love Yeovil Lantern Parade
- The Mayor of Yeovil, Councillor Evie Potts-Jones will co-host a Carol Service at St Michael's Church
- The Mayor of Yeovil, Councillor Evie Potts-Jones will support the Mind in Somerset Charity Christmas Fete

January Engagements

- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend Yeovil Arts Group New Year Exhibition
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Yeovil College Open Evening
- The Mayor of Yeovil, Councillor Evie Potts-Jones will attend the Holy Trinity Institution and Installation of Rev'd Dan Crouch as Vicar

Yeovil Town Council - 2022/23 Budget

	£	£	£	£	£	£	£	£
Committee	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Policy, Resources and Finance	378,964	391,504	426,890	346,670	409,270	437,230	486,630	443,580
Buildings and Civic Matters	122,070	126,960	96,780	186,239	184,250	204,490	218,680	252,820
Grounds and General Maintenance	234,716	238,617	222,520	234,822	239,680	266,710	251,580	339,770
Planning and Licensing	5,360	13,250	0	0	1,000	1,000	1,000	1,000
Promotions and Activities	67,990	69,280	95,330	92,866	92,000	127,550	102,550	101,040
Sub Total	809,100	839,611	841,520	860,597	926,200	1,036,980	1,060,440	1,138,210
Contingency	39,347	40,551	68,463	48,517	46,310	51,849	53,022	56,911
Total Committees' Budget	848,447	880,162	909,983	909,114	972,510	1,088,829	1,113,462	1,195,121
Joint Burial Committee	80,420	80,398	58,284	60,016	61,007	63,760	63,814	80,251
Total Budget Requirement	928,867	960,560	968,267	969,130	1,033,517	1,152,589	1,177,276	1,275,372
Funded By:	£	£	£	£	£	£	£	£
Grant from Billing Authority (CTRS)	(94,180)	(81,920)	(26,370)	(8,680)	0	0	0	0
Net Precept	(834,687)	(878,640)	(941,897)	(960,450)	(1,033,517)	(1,152,589)	(1,177,276)	(1,275,372)
Use of Unallocated General Fund Balances	0	0	0	0	0	0	0	0
Total Funding	(928,867)	(960,560)	(968,267)	(969,130)	(1,033,517)	(1,152,589)	(1,177,276)	(1,275,372)
Divided by Tax Base	8,733.72	9,013.54	9,055.91	9,142.80	9,108.12	9,107.50	9,104.62	
Band D Charge	£95.57	£97.48	£104.01	£105.05	£113.47	£126.55	£129.31	#DIV/0!

Grounds and General Maintenance Committee

	2020/21			2021/22				2022/23	
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 31/09/2021	Full year estimated spend to 3/31/2022	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE									
Allotment Maintenance (Corporate)	9,000	17,165	(8,165)	9,200	10,869	12,998	(3,798)	9,570	GGM agreed 8 cuts per year instead of 7
Allotments - Fence Repairs	1,000	0	1,000	1,000	0	1,000	0	2,000	If not spent will be put in reserve to use when necessary
Best Kept Allotments Competition	250	0	250	250	0	0	250	250	
Community Heritage Officer	9,500	7,125	2,375	10,000	0	9,500	500	10,000	Community Heritage Officer at Yeovil Country Park
Electric Van	0	0	0	0	0	0	0	8,000	Lease of electric van (estimate) - will go through the procurement process
Goar Knap - Building	1,650	2,279	(629)	2,000	1,074	1,650	350	2,000	
Holiday Playscheme contribution	9,080	9,080	0	9,270	9,270	9,080	190	9,640	Inflationary linked uplift of 2% as agreed by GGM 18/11/19 PR&F 26/11/19
Improvements at Yeovil Recreation Centre	5,000	5,000	0	0	0	0	0	0	As agreed by GGM 18/11/19 PR&F 26/11/19
Labour	26,000	4,140	21,860	26,520	9,789	13,693	12,827	27,580	Labour adjusted to meet: national pay awards; employer's pension contributions; employer's National Insurance contributions; and increments. Recruitment process underway.
Leases	350	335	15	350	0	350	0	350	
Materials and equipment	1,800	1,161	639	1,800	875	1,800	0	1,870	Incremental increase year on year.
Open spaces:									
Lights for Milford Park	400	0	400	400	0	400	0	400	
Open Spaces	133,480	133,480	0	133,480	0	133,480	0	133,480	
Play and Landscape Officers	12,440	12,440	0	12,690	6,345	12,440	250	13,200	Inflationary linked uplift as agreed by GGM 18/11/19 PR&F 26/11/19
Play Area Repairs/Enhancements	12,190	12,190	0	12,440	6,220	12,190	250	12,940	Inflationary linked uplift as agreed by GGM 18/11/19 PR&F 26/11/19
Play Area Upgrade	2,660	2,660	0	2,720	1,360	2,660	60	2,830	Inflationary linked uplift as agreed by GGM 18/11/19 PR&F 26/11/19
Playpark Programme	10,000	10,000	0	10,000	0	10,000	0	30,000	Playpark Programme agreed 21/01/20 BCM 28/01/20 PR&F. Will be asked for a contribution to Arnewood Gardens 11/01/21
Skate Parks	0	0	0	0	0	0	0	50,000	Contribution to Lysander Road and Milford Park
Door Step Green	800	618	182	1,000	2,480	3,580	(2,580)	7,000	Incremental increase year on year, additional monies for routine clearing of pathway from Monmouth Road to Doorstep green
Country Park	32,700	32,700	0	32,700	16,350	32,700	0	32,700	Members may wish to increase the contribution?
Yew Tree Park - Gate Opening	2,150	1,658	492	2,200	1,213	1,800	400	2,200	
Restoration of Sidney Gardens Fountain	12,600	12,600	0	0	0	0	0	0	Contribution to resotation of Sidney Gardens Fountain (part of a larger project for Sidney Gardens)
Protective Clothing	200	154	46	0	79	100	(100)	200	
Vehicle	1,300	1,089	211	1,350	874	1,300	50	1,350	As vehicle gets older more that needs addressing at service/MOT. Looking into getting a van fit for purpose and environmentally friendly
Water charges	1,000	2,848	(1,848)	1,000	438	1,000	0	1,000	
Water Mains Refurbishment/Repairs	2,200	1,098	1,102	2,200	0	2,200	0	2,200	Water mains refurbishment/repairs budget was allocated to meet planned programme of phased; now in a reserve to use when necessary
Total Expenditure	287,750	269,820	17,930	272,570	67,235	263,921	8,649	360,760	
INCOME									
Taps & keys	(150)	(57)	(93)	(100)	10	(100)	0	(100)	
Rent	(17,800)	(17,724)	(76)	(17,800)	(448)	(17,800)	0	(17,800)	
Lease	(2,090)	(2,088)	(2)	(2,090)	(522)	(2,090)	0	(2,090)	Income of £2,090 pa receivable from lease of land at Higher Ryalls
Water Charge	(1,000)	(2,623)	1,623	(1,000)		(1,000)	0	(1,000)	
Total Income	(21,040)	(22,492)	1,452	(20,990)	(960)	(20,990)	0	(20,990)	
Net Expenditure	266,710	247,328	19,382	251,580	66,275	242,931	8,649	339,770	

Buildings & Civic Matters Committee

	2020/21			2021/22				2022/23		Notes
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 31/09/2021	Full year estimated spend to 3/31/2022	Estimated (over) / under spend £	Proposed Budget		
EXPENDITURE										
Band Costs	3,500	3,500	0	3,500	0	3,500	0	3,500	3,500	SLA agreed to commence in 2020/21
CCTV	32,490	32,490	0	32,490	0	32,490	0	32,490	32,490	
Changing Places Toilet	0	0	0	0	0	0	0	5,000	5,000	Contribution to SSDC Changing Places fully accessible toilet bid
Community safety	2,500	2,500	0	2,500	0	2,500	0	17,500	17,500	Agreed 16/11/21
Defibrillator	0	0	0	9,000	9,821	17,500	(8,500)	10,500	10,500	
Litter/Grit bins	700	188	512	700	0	250	450	700	700	
Milford Hall	24,500	38,880	(14,380)	0	0	0	0	0	0	Inflationary increase
Milford Hall - Business Rates	0	0	0	5,000	0	0	5,000	5,200	5,200	Inflationary increase
Milford Hall - Running Costs	0	0	0	15,000	9,217	19,345	(4,345)	20,000	20,000	
Milford Hall - Security	0	0	0	3,250	1,060	2,543	707	3,000	3,000	Inflationary increase
Milford Hall - SSDC Recharges	0	0	0	7,100	2,288	9,152	(2,052)	10,000	10,000	Inflationary increase
Milford Hall Refurbishments	0	0	0	0	0	0	0	20,000	20,000	
Millennium Clock	400	706	(306)	500	0	400	100	520	520	
Monmouth Hall	17,340	5,813	11,527	0	0	0	0	0	0	Inflationary increase
Monmouth Hall - Running Costs	0	0	0	16,870	2,831	6,182	10,688	0	0	
Monmouth Hall Business Rates	0	0	0	820	0	0	820	0	0	
Monmouth Hall refurbishment	60,000	0	60,000	60,000	20,392	60,000	0	60,000	60,000	£60k in budget from 2018/19 and 2019/20.
PA System	500	0	500	500	0	500	0	500	500	Hire charge of PA system and technical support for Remembrance Sunday
Painting of Town House	16,890	21,017	(4,127)	0	0	0	0	0	0	
Public noticeboards	500	41	459	500	0	500	0	500	500	
Peter Street Public Toilet	23,000	22,063	937	0	0	0	0	0	0	Patrols from YCRT to reduce antisocial behaviour. Cleaning costs increased in line with National Living Wage
Peter Street Public Toilet - Cleaning (inc toilet rolls)	0	0	0	7,340	2,077	6,237	1,103	7,000	7,000	
Peter Street Public Toilet - Security	0	0	0	5,800	2,478	4,956	844	5,200	5,200	
Peter Street Public Toilet - Business Rates	0	0	0	3,200	1,599	3,197	3	3,200	3,200	
Peter Street Public Toilet - Other Running costs (electric/water/repairs)	0	0	0	7,120	2,524	5,048	2,072	7,120	7,120	
Petters Way Public Toilet	13,000	22,490	(9,490)	0	0	0	0	0	0	Patrols from YCRT to reduce antisocial behaviour. Cleaning costs increased in line with National Living Wage
Petters Way Public Toilet - SSDC Recharge (cleaning/water/electricity)	0	0	0	11,400	(136)	11,400	0	11,400	11,400	
Petters Way Public Toilet - Security	0	0	0	5,000	2,478	5,000	0	5,000	5,000	
Petters Way Public Toilet - Business Rates	0	0	0	2,650	1,325	2,649	1	2,650	2,650	
Petters Way Public Toilet - Other Running costs (repairs)	0	0	0	2,030	211	2,030	0	2,030	2,030	
Regalia	0	0	0	0	0	0	0	2,000	2,000	Move from PR&F
Remembrance Sunday Video	0	0	0	0	0	1,500	(1,500)	1,500	1,500	
Sports Development Officer (SSDC)	2,160	2,160	0	2,160	0	2,160	0	2,160	2,160	
St Georges Day Parade	300	0	300	300	0	0	300	300	300	
Town Centre Environmental Improvements	8,000	0	8,000	8,000	0	0	8,000	8,000	8,000	
Town House - CCTV Reserve	0	0	0	500	0	0	500	500	500	Build up a reserve to repair/replace CCTV BCM 17/11/20
Town House - business rates	10,000	9,606	394	10,000	4,801	9,602	399	10,400	10,400	
Town House - electricity	1,600	1,514	86	1,600	258	1,200	400	1,600	1,600	
Town House - gas	2,200	1,694	506	2,200	694	2,200	0	2,200	2,200	
Town House - repairs and maintenance	8,000	14,795	(6,795)	10,000	1,900	10,000	0	10,000	10,000	
Town House - water charges	400	181	219	400	75	220	180	400	400	
Town House (excluding services)	6,760	7,924	(1,164)	7,000	2,806	6,800	200	7,000	7,000	
War memorials	750	864	(114)	750	0	750	0	750	750	Risk assessed and cleaned every 2 years. Budget to collect 1/2 each year and add to reserve to cover charge every 2 years
Total Expenditure	235,490	188,426	47,064	245,180	68,697	229,812	15,368	279,820	279,820	
INCOME										
Defibrillator	0	0	0	0	(2,500)	(7,500)	7,500	0	0	
Monmouth Hall	(4,500)	45	(4,545)	0	0	0	0	0	0	
Milford Hall	(25,000)	(8,031)	(16,969)	(25,000)	(7,926)	(15,851)	(9,149)	(26,000)	(26,000)	
Town House	(1,500)	0	(1,500)	(1,500)	0	0	(1,500)	(1,000)	(1,000)	
Total Income	(31,000)	(7,986)	(23,014)	(26,500)	(10,426)	(23,351)	(3,149)	(27,000)	(27,000)	
Net Expenditure	204,490	180,440	24,050	218,680	58,271	206,461	12,219	252,820	252,820	

Promotions & Activities Committee

	2020/21			2021/22				2022/23	
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 31/09/2021	Full year estimated spend to 3/31/2022	Estimated (over) / under spend £	Proposed Budget	Notes
EXPENDITURE									
Christmas Lights	23,500	23,814	(314)	23,500	20,338	22,000	1,500	23,500	
Christmas Lights Competition	30	0	30	30	0	0	30	30	
Christmas Lights Installation/Safety Checks	16,500	17,373	(873)	17,000	14,225	16,500	500	17,500	Inflationary increase
Christmas Lights Switch On	500	0	500	500	0	0	500	500	Contractor to provide more people to switch on Christmas lights.
Customised souvenirs	650	0	650	650	0	650	0	650	
Eats:Festival	0	0	0	9,000	750	9,000	0	5,000	Spring, Super Saturday and Christmas local produce market. P&A 10/11/20.
Love Yeovil	1,000	0	1,000	1,000	0	1,000	0	1,000	
Resourcing VE Day Celebrations	35,000	2,950	32,050	0	0	0	0	0	An event to be held for VE Day (including staffing costs) P&A 12/11/19 PR&F 26/11/19. VE Day celebrations cancelled due to COVID - carry forward for Music in the Park in June 2021
Super Saturday	6,000	8,038	(2,038)	6,500	2,626	6,000	500	7,000	Inflationary increase
Town Crier	1,030	35	995	1,030	0	0	1,030	1,070	Inflationary increase
Unity in the Community	550	0	550	550	550	550	0	0	
Yeovil in Bloom Officers	24,800	24,800	0	24,800	0	24,800	0	24,800	
Yeovil in Bloom Working Budget	16,440	16,440	0	16,440	0	16,440	0	16,440	
Yeovil Open Town Crier Competition	1,550	0	1,550	1,550	0	0	1,550	1,550	
Yeovil Together	0	0	0	0	0	1,100	(1,100)	2,000	Including Unity in the Community
Total Expenditure	127,550	93,450	34,100	102,550	38,489	98,040	4,510	101,040	
INCOME									
Souvenirs	0	0	0	0	0	0	0	0	
Total Income	0	0	0	0	0	0	0	0	
Net Expenditure	127,550	93,450	34,100	102,550	38,489	98,040	4,510	101,040	

Planning Committee

	2020/21			2021/22			2022/23		Notes
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 31/09/2021	Full year estimated spend to 3/31/2022	Estimated (over) / under spend £	Proposed Budget	
EXPENDITURE									
Planning	1,000	0	0	1,000	0	0	1,000	1,000	
Total Expenditure	1,000	0	0	1,000	0	0	1,000	1,000	
INCOME									
	0	0	0	0	0	0	0	0	
Total Income	0	0	0	0	0	0	0	0	
Net Expenditure	1,000	0	0	1,000	0	0	1,000	1,000	

Policy, Resources & Finance Committee

	2020/21			2021/22				2022/23		Notes
	Budget £	Actual £	(Over)/ Under £	Budget	Month 1 - 6 spent 31/09/2021	Full year estimated spend to 3/31/2022	Estimated (over) / under spend £	Proposed Budget		
EXPENDITURE										
Advertising	500	240	260	500	55	250	250	500		
Audit fees	3,400	3,039	361	3,470	284	3,200	270	3,610	Inflationary increase	
Books/periodicals	240	45	195	240	0	100	140	240		
Carbon Management	0	0	0	25,000	0	0	25,000	25,000		
Contingencies	51,849	32,935	18,914	53,022	11,901	35,000	18,022			
Cost of Elections	1,500	0	1,500	1,500	4,079	1,500	0	5,500	Elections every 4 year. Budget to collect 1/4 each year and add to reserve to cover charge from SSDC every 4 years. Plus £4,000 to cover any by-election costs	
Costs of Democracy	28,560	24,305	4,255	29,200	7,978	26,000	3,200	29,600	Members Allowance to increase in line with staff awards	
Courses/conferences	6,500	1,611	4,889	5,000	0	2,000	3,000	5,000		
Franking Machine	700	292	408	500	581	600	(100)	500		
Furniture, office equipment & servicing	4,000	10,095	(6,095)	4,000	3,752	5,000	(1,000)	4,000		
Grants	7,000	4,705	2,295	7,000	5,199	7,000	0	7,000		
Insurance	5,000	0	5,000	6,000	5,078	5,500	500	6,000	Increased for the potential of Event cancellation premiums	
Mayoral allowance	10,000	864	9,136	10,170	4,238	10,170	0	10,480	Mayoral Allowance to increase annually in line with CPI	
Miscellaneous	0	469	(469)	0	355	500	(500)	0		
New Initiatives Fund	10,300	7,000	3,300	10,300	0	10,300	0	10,300		
PC Support	11,000	10,859	141	12,500	6,140	12,574	(74)	13,000	PC support also includes EoFTTC (Ethernet over Fibre to the Cabinet) leased line. Inflationary increase and additional support for items purchased during 2020/21.	
Postage	3,000	1,241	1,759	2,000	320	1,200	800	2,000	Postage reduced due to electronic summons of agendas, minutes etc	
Prof. fees/subs	6,000	8,629	(2,629)	7,500	4,759	7,500	0	7,500		
PWLB Loan Repayments	30,000	0	30,000	30,000	0	0	30,000	0		
Regalia	2,000	0	2,000	2,000	447	2,000	0	0	Move to BCM	
Salaries	250,000	256,575	(6,575)	260,000	126,779	255,000	5,000	267,500	Adjusted to meet: national pay awards; employer's pension contributions; employer's National Insurance contributions; and increments.	
Ski Centre	500	21	479	500	0	100	400	500		
Sponsorship (Octagon Theatre - SLA)	1,000	0	1,000	1,000	1,000	1,000	0	1,000		
Stationery/supplies	3,000	624	2,376	2,500	300	600	1,900	2,000		
Telephone	2,500	2,289	211	2,500	1,123	2,500	0	2,500		
Website	0	0	0	8,000	2,925	8,000	0	0		
Westlands	27,200	27,436	(236)	27,800	0	27,200	600	0		
Youth Council	2,000	0	2,000	2,000	0	2,000	0	2,000		
Youth Services	29,580	23,370	6,210	30,200	11,738	30,200	0	40,600	Inflationary increase and issue of a new SLA. Additional £10,600 for detached youth work agreed PRF 23/11/21	
Total Expenditure	497,329	416,644	80,685	544,402	199,030	456,994	87,408	446,330		
INCOME										
Investment Interest	(4,000)	(1,144)	(2,856)	(2,500)	(94)	(225)	(2,275)	(500)		
Community Infrastructure Levy	0	(1,950)	1,950	0	0	0	0	0	Not guaranteed income.	
Miscellaneous	0	(30)	30	0	0	0				
Ski Centre	(1,250)	(1,224)	(26)	(1,250)	(510)	(1,250)	0	(1,250)		
Salary Recharge	(3,000)	(1,100)	(1,900)	(1,000)	0	(1,000)	0	(1,000)	Salary recharged to Yeovil Crematorium and Cemetery budget for Town Clerk	
Total Income	(8,250)	(5,448)	(2,802)	(4,750)	(604)	(2,475)	(2,275)	(2,750)		
Net Expenditure	489,079	411,196	77,883	539,652	198,426	454,519	85,133	443,580		

10/210 FORWARD PLAN

Please note:

- That until further notice, meetings of the Town Council are informal.

Date	Item
1 st February 2022	Reports and Recommendations from Council's Committees: <ul style="list-style-type: none">• Planning – 13th December 2021 / 17th January 2022• Grounds & General Maintenance – 10th January 2022• Promotions & Activities – 11th January 2022• Buildings & Civic Matters – 18th January 2022• Policy, Resources & Finance – 25th January 2022 Budget Setting 2022/23 Risk Strategy
2 nd March 2022	Reserve Date
6 th April 2021	Presentation from Yeovil Country Park Reports and Recommendations from Council's Committees: <ul style="list-style-type: none">• Planning – 14th February 2022 / 14th March 2022• Grounds & General Maintenance – 7th March 2022• Promotions & Activities – 8th March 2022• Buildings & Civic Matters – 15th March 2022• Policy, Resources & Finance – 29th March 2022

Members have requested presentations from:

- South Somerset District Council – CCTV
- Ambulance Service
- Fire Brigade

We are awaiting responses from these organisations.