



Yeovil Town Council

Town House
19 Union Street
Yeovil
Somerset
BA20 1PQ

Mayor: Cllr A Kendall
Chief Executive / Town Clerk: Amanda Card BA (Hons), FCPFA, BSc (Open)
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Minutes of the special meeting of Yeovil Town Council held on Tuesday 3rd September 2024 at 7:30pm held by video-conference using Zoom meeting software; and in the Town House, 19 Union Street, Yeovil BA20 1PQ.

Present: Cllrs A Kendall (in the chair); B Boyton; T Casey; K Gill; K Hussain; J Lock; T Lock; J Lowery; E Potts-Jones; W Read; A Richards; J Snell; A Soughton; R Spinner; R Stickland; H Stonier; R White; A Wilkes and D Woan.

In Attendance (in person): A Card (Town Clerk); H Ferdinand (Deputy Town Clerk); and Rev D Crouch

In Attendance (virtually): Cllr E Hopkins (Yeovil College Ward).

There was one member of the public present in person and one member of the press present virtually.

Public Comment

Rev D Crouch gave his reflections.

7:40 pm The meeting commenced.

11/198 APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and consider the reasons given. *LGA 1972 s85(1)*

Apologies were received from Cllrs; J Cabell (personal); E Hopkins* (family commitments) and G Oakes (personal).

**Legislation requires that Councillors need to be physically present at the meeting to be shown as present. If a Councillor is unable to attend in person but can attend virtually, then apologies for absence should be given.*

RESOLVED: to accept the apologies with the reasons given.

11/199 DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations).

Councillor	Reason	Interest
Cllr A Kendall	Member of: Somerset Council	Personal
Cllr T Lock		
Cllr G Oakes		
Cllr E Potts-Jones		
Cllr W Read		
Cllr J Snell		
Cllr A Soughton		
Cllr D Woan		

Cllr J Lowery declared a personal interest in agenda item 11/206 – Devolution Update, in that her daughter was an employee of Westlands Entertainment Venue.

11/200 MINUTES OF PREVIOUS TOWN COUNCIL MEETINGS

To confirm as a correct record the minutes of the previous Town Council Meetings held on 7th May 2024, 14th May 2024 and 16th July 2024.

RESOLVED: that the minutes of the previous Town Council Meeting held on 7th May 2024, 14th May 2024 and 16th July 2024 be agreed and signed as correct.

11/201 MAYOR AND DEPUTY MAYOR'S RECENT AND FORTHCOMING ENGAGEMENTS AND ANNOUNCEMENTS

RESOLVED: to note the Mayor's and Deputy Mayor's recent and forthcoming appointments and engagements.

11/202 CORRESPONDENCE

There was no correspondence.

11/203 REPORTS AND RECOMMENDATIONS FROM COMMITTEES AND OTHER MEETINGS

Planning Committee – 15th April 2024 / 15th May 2024 / 17th June 2024

Presented by Cllrs Evie Potts-Jones and J Snell. Update of planning applications discussed at the meetings held were given to Council. There were no questions.

11/204 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Council discussed the request for a representative from Yeovil Town Council for Birchfield Community Association.

7:50 pm Cllr K Hussain left the meeting.

7:51 pm Cllr K Hussain returned to the meeting.

Cllr J Lowery informed Council that the next open meeting for Westfield Community Association would be on Friday 13th September 2024, and that MP Adam Dance would be in attendance.

RESOLVED: (1) to agree that Cllr E Hopkins would represent Yeovil Town Council on the Birchfield Community Association; and (2) to note the update from Cllr J Lowery.

11/205 EMERGENCY PROCEDURE – STANDING ORDER 4 (d) (xiv)

Members considered the report of the Chief Executive / Town Clerk regarding the representative of the Independents for the purposes of Standing Order 4 (d) (xiv). The Chief Executive / Town Clerk informed Council that the nomination had been changed to Cllr T Casey.

RESOLVED: (1) to note the report; and (2) to agree that Cllr T Casey be appointed as the representative of the Independents.

11/206 DEVOLUTION UPDATE

The Chief Executive / Town Clerk presented the report regarding the update to devolution.

There were some questions from Councillors regarding the report which the Chief Executive / Town Clerk and the Leader of the Council answered.

As a result of a question relating to parishes surrounding Yeovil being raised, Cllr R Stickland declared an interest in that he was the Chair of Yeovil Without Parish Council.

Councillors thanked the officers for the clear report and thanked the staff for their hard work.

RESOLVED: (1) to note the report; (2) that from the November Committee meetings, that the old committees are disbanded with the new committees taking their place:

Old Committee	New Committee
Finance, Resources and Policy Committee	Finance and Policy Executive Committee
Promotions and Activities	Culture, Events and Promotions Committee
Grounds and General Maintenance Committee	Leisure and Environment Committee

Buildings and Civic Matters Committee	Infrastructure (Property and Assets) Committee
Planning Committee	Planning Committee

and (3) to thank all the staff for their ongoing hard work and commitment.

11/207 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: to exclude the press and public from the next agenda item in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Public Bodies (Admission to Meetings) Act 1960 s3

8:20 pm The member of the public and the press left the meeting and did not return.

11/208 NOVATION OF CONTRACT (COMMERCIAL IN CONFIDENCE)

The Council considered the confidential report of the Chief Executive / Town Clerk which related to the novation of the Spectrix contract and the need for the novation to be executed as a legal deed, in accordance with Standing Order 26 (Execution and Sealing of Legal Deeds).

RESOLVED: (1) to note the report, and (2) to authorise the legal deed to be executed in accordance with Standing Order 26 (Execution and Sealing of Legal Deeds).

The meeting closed at 8:23 pm.

Signed:

Date: